

LuunaX Privacy Policy

How we protect your personal information

It's important that you feel safe with us at LuunaX, even when it comes to your privacy. On this page you can read about the personal information we save and why. Everything is done in a safe and legal manner in accordance with the EU Data Protection Regulation.

LuunaX AB is responsible for your personal information

LuunaX AB, org.nr. 559144-2693, ("LuunaX"), is responsible for the legal processing of your personal information.

How we protect your information

LuunaX protects your privacy and always protects your personal information with the technical and organisational measures required in each case, ensuring that the treatment is in accordance with applicable law.

Personal data of job seekers

How LuunaX gets your information:

When you apply for a job or otherwise report interest in a job with us, we may collect, save and otherwise process personal data relating to you.

Sometimes it also happens that we get personal information from sources other than yourself. This could, for example, be data from tax authority.

Examples of information that we handle

When you apply for a job or otherwise report interest in a job with us, the personal information that we may be able to process, for example, name and contact details (address, phone number and email address), social security number (or other information about birth date), gender, information in personal letter, CV, and submitted credits and other documents, information provided by references, notes and from interviews and conversations during the recruitment process.

Purpose of personal data processing and legal bases

Personal data are processed for the purpose of conducting the recruitment process. The treatment is based on our legitimate interest in effective and correct recruitment. If you agree that we will process the data for future recruitment, the data will be processed for that purpose on the basis of such consent.

How long we save your data

Personal data may be stored during the recruitment process. Then the data is deleted. If you agree that we will process the data for future recruitment, the data may instead be retained for two years after the agreement has been given (or until the agreement is previously withdrawn), after which they are deleted. In spite of the above, we may store the data as long as a jobseeker who is not employed can take legal action in connection with the recruitment process.

Personal contact details of potential or existing customer

How LuunaX gets your information

When you or someone else contacts or hires LuunaX, we may collect, save and otherwise treat personal data relating to you.

Examples of information that we handle

When you or someone else contacts or hires LuunaX, we may process such as name, professional title, contact details (address, phone number and e-mail address), LuunaX's correspondence, and your billing, payment history and any payment reminders.

Purpose of personal data processing and legal bases

Personal data may be processed to establish, maintain, develop business relationships, and to develop LuunaX's services. The treatment is based on our legitimate interest in being able to maintain and develop business relationships.

Personal data may also be processed for purposes of enabling and performing invoicing, reporting of the assignment and fees and customer debt collection, and otherwise taking advantage of our rights related to the assignment. The treatment is based on our legitimate interest in effective and correct billing, customer debt collection and the necessity to determine, claim or defend our legal claims.

How long we save your data

LuunaX will process your personal data until they are no longer required to meet the above mentioned purpose or until you request no longer being registered. The personal data will then be deleted without unnecessary delay. If a business relationship has not been developed within one year of our or first contact, your personal data will be deleted.

Personal data that have become out of date, such as due to retirement or terminated business relationship, are deleted without unnecessary delay as soon as LuunaX receives information about this.

These will have access to your information

Your personal data is used by LuunaX and LuunaX's personal information assistants. We will not disclose personal data to other companies unless we need to do so by law, regulation or government decision.

No personal data are transferred outside the EU / EEA.

Your rights

You are entitled to request information about the personal data we have saved about you at any time (free of charge once a year). Your request must be in writing and in its own right signed and include name and social security number. We need this to ensure that we provide the information to the right person.

Submit your request for registry information, information or correction of incorrect information to: info@luunax.com

The information will be sent to your home address.

If your data at LuunaX is incorrect, incomplete or irrelevant, you may wish to have them corrected. We can not delete data if there is a statutory storage requirement, such as accounting rules.

You also have the right to appeal to the "Datainspektionen" which is the supervisory authority.

Privacy Policy Update

LuunaX makes ongoing changes to this policy. A new version will be valid when made available on the site.

For those who want to know more

Welcome to contact us if you have questions about our handling of personal data by contacting us at info@luunax.com